

BURTON COMMUNITY COUNCIL

Minutes of the monthly meeting held in the Jubilee Hall, Houghton, and online via the Zoom videoconferencing platform, on Wednesday 7th October 2026, 7pm.

Present: Cllrs Vicky White, John Evans, Fiona Hart, Michelle Campbell, Robin Howells, Laurence Price, Derek Jones; Peter Horton (Clerk).

Apologies

County Councillor Danny Young

Declaration of known interests

None.

Opportunity for public representation on tabled agenda items

There were no members of the public present who wished to make representations.

Approval of minutes of September 2026 monthly meeting

The minutes were approved (proposer C’lr Robin Howells, seconder C’lr Derek Jones).

Matters arising

Bowlings Corner noticeboard. This had been completed.

Jubilee Hall. Still in hand with Eaton-Evans & Morris solicitors.

Car park lighting. Members agreed for F.J. Groundworks to be formally asked to arrange to put up the lighting (proposer C’lr Robin Howells, seconder C’lr Fiona Hart). Clerk to contact him to make arrangements.

Ash tree, Main Road. No change.

Toxic vegetation, Houghton Playpark. Nothing had been heard back from P.C.C. Clerk to email Aethne Cooke again about the matter.

Plans

There were no plans for discussion this month.

Correspondence

- 01) P.C.C. – Response to message sent in about highways issues – noted.
- 02) Local resident – Concerns over highway issues, Houghton – Clerk to forward the message to Clare Williams in P.C.C., with a request for her advice on how best to address the problems raised.
- 03) P.C.C. – Response to Planning Enforcement enquiry about access at Rose House – noted.
- 04) P.C.C. – Response to query about passing places in Oxland Lane – noted.
- 05) Remuneration Panel – draft remuneration report for 2027/28 – Clerk to respond to consultation, requesting that the failure to raise Members’ allowances in line with inflation be addressed.
- 06) P.C.C. – Reminder to notify of any grit bins requiring re-filling – Members noted that the grit bins at Port Lion and Burton Ferry were not in need of re-filling. C’lr Michelle Campbell undertook to check the one at Barnlake
- 07) B.J.H.C. – Request for financial assistance – Members agreed a £2000 donation, to be formally approved in ‘Accounts’ below.
- 08) Nia Phillips – Message from local resident about Carols around the Christmas tree – Nia Phillips had expressed a willingness to assist with arrangements for this. Friday 11th December was suggested as a possible date. C’lr Fiona Hart to consult Nia Phillips

to see if this date would be convenient for her. Agenda item to be tabled for further discussion in November.

Accounts

Payments

Easy Websites (direct debit for website, October)	: £ 36-96
F.J. Groundworks (INV-1106 for grass-cutting)	: £ 420-00
Greenwood Carpentry & Building (noticeboard repairs)	: £ 150-00
Burton Jubilee Hall Committee (donation)	: £2000-00

The above payments were approved (proposer C’llr Robin Howells, seconder C’llr Laurence Price).

Income

PCC (precept)	: £9100-00
Johnston CC (defibrillator batteries)	: £ 8-78

Quarterly budget review

Members considered the review that had been circulated round. There were no concerns over the standing of accounts. It was noted that the council was on track to have a fairly large surplus at the end of the financial year, and this would need to be considered during the annual budget-setting process in January.

Co-option of new community council members / discussion of applications to join council

Deferred for further discussion in November.

Any necessary discussion of Rights of Way issues in Port Lion

C’llr Vicky White had received two completed forms from neighbours. These were passed to the Clerk for safe keeping. It was noted that further forms to demonstrate usage of the path over a 20 year period would be needed in order for an application to have the route added to the definitive map to have any prospect of success.

Any necessary discussion of allocation of training courses for Members

Members were reminded to let the Clerk know of any courses they might wish to attend.

Discussion of possible encroachment onto common / bridleway at Houghton Moor

C’llr Laurence Price had met the owners of the property, and obtained more information which had clarified the situation. Matter to be left in abeyance.

Discussion of actions needed from recent tree inspection report

Clerk to ask F.J. Groundworks for a quotation to remove the trees as recommended in the report. Second quotation to be invited from the Eglwysrwrw-based contractor mentioned by C’llr Vicky White.

Discussion of public-facing cameras along Ashdale Lane

The cameras had been noted at the entrance of 1, Ashdale Lane, facing both ways along the road. Clerk to contact P.C.C. to seek advice about this.

Discussion of need for more storm water road drainage along New Wells Road

C’llr Robin Howells explained that P.C.C. had refused previously to extend the road drainage system, due to ‘lack of funds’ and the fact that their protocols did not allow for drainage to be extended beyond the line of houses. He had spoken to one of the adjacent residents, who said that P.C.C. had offered them sandbags if flooding should recur over the winter. C’llr Robin Howells explained that flooding could extend down as far as

Foxhall during heavy rainfall events. It was also felt that flooding could be a highway safety hazard in wet conditions, as well as presenting a potential risk to properties along New Wells Road and at Foxhall. Clerk to write to P.C.C. to ask for them to take action to address the problem. Clerk to also ask C'lr Danny Young to make representations about the matter to officers in County Hall.

Any other business

Coffee morning. C'lr John Evans informed Members that a coffee morning was due to be held in the Jubilee Hall on 17th October, between 10-30am and 12-30pm. This was aimed at potential new members of the village hall committee, and all councillors were welcomed to attend.

Street lighting at top of Rhooseferry Lane. Agenda item to be tabled for discussion in November of possible request to re-site one street light to a location closer to the playing field entrance and car park.

Public right of way dispute, Burton Ferry. It was confirmed that nothing had been heard from the residents' group in Burton Ferry concerning progress on their application for registration of the footpath there.

The meeting ended at 8-00pm. Next meeting to be held at 7pm on Wednesday 4th November 2026.